

Instructions for completing U.S. Customs Form 3299

PART I - (Note : Box numbers 1-7 must be completed)

1. Full name (as it appears on passport)
2. Date of birth
3. Date of arrival in the United States (your U.S. Custom Form 3299 is not valid until you arrive in the U.S.)
4. Address and Telephone Number in the U.S. (Note: No P.O. Box numbers)
5. Name of airport city where you cleared customs in the U.S.
6. Name of airline and flight number on which you entered the U.S.
7. Names of accompanying family members
8. Leave blank (A-F)

PART II

9. Check appropriate box
 - A. Indicate country abroad where you last resided
 - B. Total length of time resided out of the U.S.
 - C. Check one
10. Check appropriate boxes applying to the content of your shipment
(Note: If you are a resident of the U.S., write your Social Security and U.S. Passport numbers. If you are a non-resident, indicate your passport and visa numbers with the type of visa in the appropriate area.)

PART III - Leave blank

PART IV - Check the appropriate boxes, Pay special attention to the definitions of "household goods" and "personal effects" listed in the box to the right.

Section A: (Items 1-6) Check the items shown if they are contained in your shipment.

Section B: (Items 7-8) Check if foreign household effects are contained in your shipment.

Section C: (Items 9-11) For returning residents only. Check appropriate boxes.

Section D: If you check any items in Part IV, Sections A-C, please complete Items 1-4 as applicable. This list is only for items which are to be declared.

- All furniture and personal items purchased less than one year prior to departure should be listed. Include U.S. dollar equivalent paid and date of purchase.

- List alcoholic beverages, showing quantity, size, value, type and alcohol content

(The above listed articles are subject to U.S. Custom Duties)

PART V - Leave blank

PART VI - Check 1B, sign name under 2 and the date that the form was signed.

PART VII - Leave blank

FREQUENTLY USED WORDS

FOREIGN: Not American

HOUSEHOLD GOODS:

Furniture and other household items, excluding personal effects

IMPORTER: Yourself or consignee of the goods

NON-RESIDENT: Citizen from another country other than the United States

PERSONAL EFFECTS:

Clothing, jewelry, pictures, electronic items, vehicles, etc.

RESIDENT: American citizen

IMPORTANT

- A copy of the picture page of owner's passport and visa are required by U.S. Customs.
- Some states prohibit the Importation of alcohol. Check with your move coordinator before packing.